



NETAJI SUBHAS MEDICAL COLLEGE AND HOSPITAL

(A Unit of Sitwanto Devi Mahila Kalyan Sansthan)

Adityapur, Seraikela Kharsawan, Jharkhand - 832 109

Approved by National Medical Commission, New Delhi

Department of Medical Science under Netaji Subhas University, Jamshedpur

☎ 1800 889 8518

☎ 9229342489

☎ 9386467618

✉ contact@nsmch.ac.in

🌐 www.nsmch.ac.in

Ref. No: PRINCIPAL/ACAD/OI/2025/002

Date: 22-09-2025

ADMISSIONS COMMITTEE

Dr K.N. Singh	Principal & Professor, General Medicine	Chairperson
Dr N.K. Sinha	Director Hospital Administration	Member
Dr A.K. Dubey	Professor & Head, Anatomy	Member
Dr Anjani Bhushan	Professor & Head, Paediatrics	Member
Dr Ashim Mishra	Professor & Head, FMT	Member
Dr Md Hassan Ali	Professor, Anatomy	Member
Dr Akram Minhaz	Assistant Professor, Community Medicine	Member
Dr. Anupama	Assistant Professor, Community Medicine	Member
Mr Indranath Mazumdar	Management Representative	Member
Mr Sumit Mahato	Management Representative	Member
Mr Praveen Kumar	Management Representative	Member
Mr M.K. Jha	Nodal Officer	Member
Mr K.K. Singh	Management Representative	Member
Ms Shilpi Kumari	Management Representative	Member



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22-9-25

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22/9/25



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Ref. No: PRINCIPAL/ACAD/01/2025/001

Date: 19/09/2025

NOTIFICATION

Dated: - 19th September 2025

To All HOD's/ Members.

Agenda: -

1. Admission Committee Formation
2. Admission Process as prescribed by JCECEB/ NMC

Venue: - Conference Hall, Academic Block

Date: - 22nd September 2025

Timing: - 2:00 Pm

Sd/-

Principal,

NSMCH, Adityapur

Copy to: - Registrar Office

Ms Office

All Department

IQAC, NSU

Academic Guard File



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MINUTES OF THE MEETING

Admission Committee

Date: 22nd September 2025

Coordinated by: Dr K.N.Singh

Minutes Prepared by: Ms. Shilpi Kumari

Agenda

1. Welcome and Opening by Coordinator
2. Formation of Purpose, Objectives, and Scope of the Admission Committee
3. Closing Remarks

1. Welcome and Opening by Coordinator

Dr. K.N. Singh opened the meeting and welcomed all members. He emphasized the importance of establishing a clear foundation for the Admission Committee's functioning, especially with regard to its **purpose, objectives, scope, and key roles**.



On 22-9-25
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Date: 22nd Sept. 2025.....

2. Formation of Purpose, Objectives, and Scope

Purpose:

To establish a structured and transparent system for managing admissions process across UG programs with fairness and quality to ensure compliance as per NMC norms. All the seats are allotted through JCECEB counselling conducted by Jharkhand Government as per the merit secured in UNDER GRADUATE – NATIONAL ELIGIBILITY CUM ENTRANCE TEST (UG-NEET).

Objectives:

- Define and implement admission policies and eligibility criteria.
- Ensure compliance with academic, legal, and regulatory standards.
- Provide resolution mechanisms for admission-related issues.
- Prepare a detailed list of NEET UG Rank, Name, Marks obtained in qualifying examination to be submitted in NMC as and when required.
- Continuously review and improve admission procedures.

Scope:

- Applicable to undergraduate program.
- Covers candidates only qualified as per NEET-UG-NEET-PG Norms as selected under JCECEB state counselling process.
- Includes verification of reservations and scholarships.
- Coordination with other departments, exam cells, and administration.
- Effective for the entire academic admission cycle.

A draft document of the above framework will be prepared.

3. Ms Shilpi Kumari(HR Executive) has been given the responsibility of maintaining the records, after all members have scrutinised the documents.

4. Closing Remarks

The admission procedure to be updated along with LOP obtained from NMC in the College Website.

Meeting Adjourned at: 3:30 Pm



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Admission & Procedure

All the seats are allotted through JCECEB counselling conducted by Jharkhand Government as per the merit secured in UNDER GRADUATE – NATIONAL ELIGIBILITY CUM ENTRANCE TEST (UG-NEET).

Admission Criteria

The institute has an annual intake of 100 MBBS students in every academic session Recognized by NMC, Vide NMC/Letter no.N-220011/30/2025-Assessmentcell/MARB(8338018)

Fee

As detailed in Annexure 3.

Online registration has to be done on website <https://jceceb.jharkhand.gov.in/> to attend online counselling. The candidate may contact the admission cell of the college as well to get detailed information.

Mandatory fill-up of Online Form for Anti-Ragging (As pe UGC),

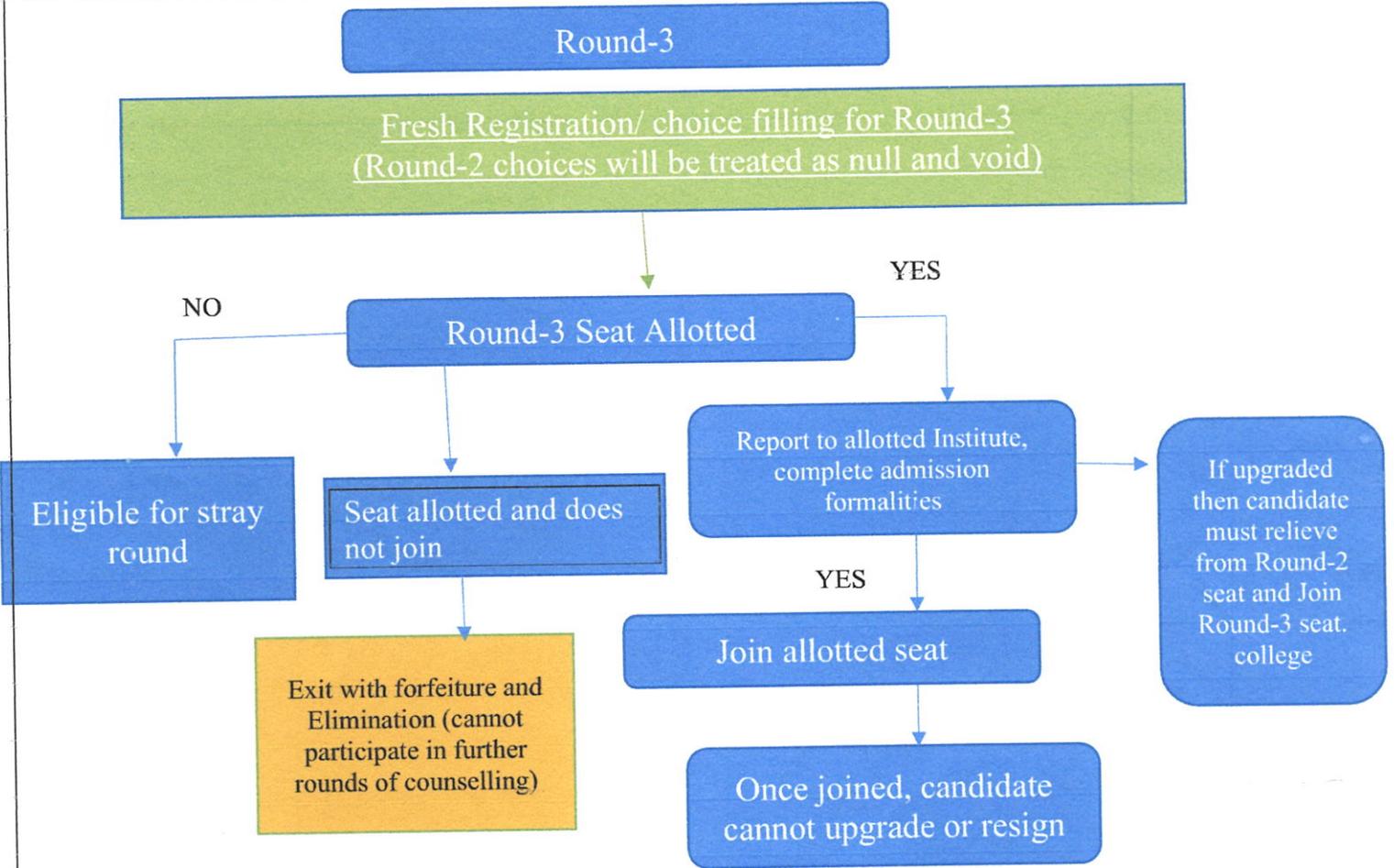
Link to fill out the online undertaking affidavit by students and parents:
www.antiragging.in/affidavit_registration_disclaimer.html | www.c4yindia.org/Home/Undertaking
Ragging Complaints Registration



Handwritten signature and date: 22.9.25

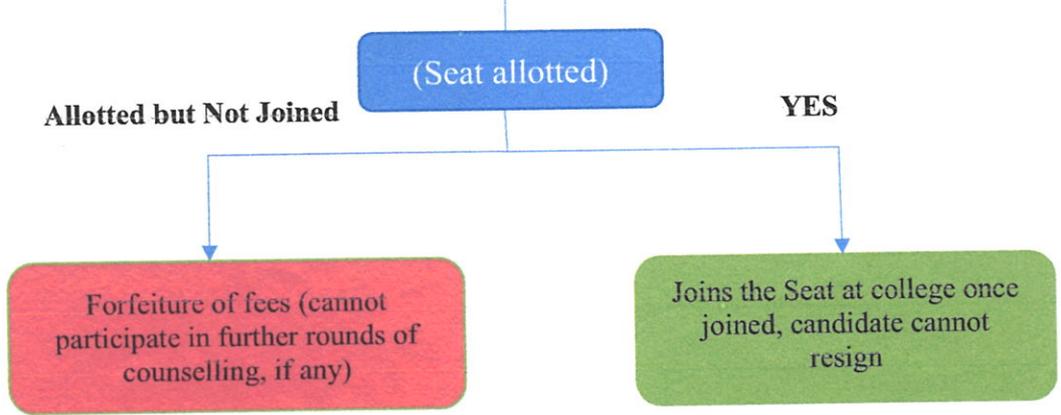
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Handwritten date: 22/9/25



Stray Round

[Fresh Registrations/ choice filling]



Flow Chart is for representation purpose only. For details, refer Information Bulletin



Principal
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Annexure as per University / NMC Guidelines

(To be submitted at the time of admission and cross verified by Admission Committee)

<u>S.NO</u>	<u>NAME OF THE ANNEXURE</u>
1	Admission Form
2	Checklist
3	Fee structure
4	Fee commitment
5	Undertaking for college and Hostel
6	College rules and regulations
7	Hostel facilities
8	Undertaking by Students
9	Undertaking by Parents
10	Indemnity Bond
11	Admission kit
12	Bank details
13	Commitment for Local Students (Residing within 40km radius of Jamshedpur)



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