



# NETAJI SUBHAS MEDICAL COLLEGE AND HOSPITAL

(A Unit of Sitwanto Devi Mahila Kalyan Sansthan)

Adityapur, Seraikela Kharsawan, Jharkhand - 832 109

Approved by National Medical Commission, New Delhi

Department of Medical Science under Netaji Subhas University, Jamshedpur

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🌐www.nsmch.ac.in

Ref. No: *PRINCIPAL/ACAD/01/2025/019*

Date: *24<sup>th</sup> Nov 2025*

## NOTICE

## HOSTEL & MESS COMMITTEE

Sl No	Name	Designation	Department	Contact No.
1	Dr. K.N. Singh	Chairman	Principal & Professor, General Medicine	91620359060
2	Dr. Navin Kumar Sinha	Member	Director Hospital Administration	8235409068
3	Dr. Md Hassan Ali	Member	Professor, Anatomy	7428432739
4	Dr. Shiv Prakash Pandey	Member	Assistant Professor, ENT	8910610936
5	Mr. Shantasree Dasgupta	Coordinator	Warden	9234653628
6	Dr. Ria Sonam	Member	Assistant Professor, Anesthesia	8709578052
7	Dr. Anupama Abhilasa Murmu	Member	Assistant Warden (Girls Hostel)	8446772956
8	Mr. M.K. Jha	Member	Nodal Officer	9386467618
9	Mr. K.K. Singh	Member	Chief Warden	7004303188
10	Mr. Indranath Mazumdar	Management Representative	Administration	8210585324
11	Mr. Sumit Mahato	Management Representative	Administration	7903286152
11	Ms Shilpi Kumari	Management Representative	Administration	8271154706
12	Ms. Rani Kumari	Management Representative	Administration	7004721434
13	Mr. Arun Kumar Trigun	Management Representative,	Administration	9204660064



*24.11.2025*  
PRINCIPAL  
NETAJI SUBHAS MEDICAL COLLEGE AND HOSPITAL  
NEAR 7TH PHASE, INDUSTRIAL AREA, ADITYAPUR  
SARAIKELA-KHARSAWAN  
JHARKHAND-832109

*24/11/25*



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## Scope of Hostel & Mess Committee

1. To ensure overall administration, supervision, and smooth functioning of hostels.
2. To frame, implement, and periodically review hostel rules and regulations.
3. To maintain discipline, safety, and security of hostel residents.
4. To address student grievances related to hostel facilities in a time-bound manner.
5. To oversee maintenance of infrastructure, including rooms, sanitation, water supply, electricity, and common areas.
6. To take disciplinary action against students involved in misconduct, as per institutional norms.
7. To coordinate with college administration for budgeting and resource allocation for hostels.
8. To monitor health, hygiene, and cleanliness standards in hostels.
9. To conduct periodic inspections and submit reports to the Principal/Management.
10. To ensure compliance with statutory, safety, and regulatory requirements.
11. To promote a safe, inclusive, and conducive residential environment for students.
12. To ensure regular, hygienic, and nutritious food supply to hostel residents.
13. To plan, approve, and periodically revise the mess menu in consultation with students and diet norms.
14. To monitor cleanliness and sanitation of the mess, kitchen, and dining areas.
15. To address complaints and feedback from students regarding food quality and service.

Sd.

Principal

*[Signature]*  
PRINCIPAL  
NETAJI SUBHAS MEDICAL COLLEGE AND HOSPITAL  
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JHARKHAND-832109

CC :- Managing Director (NSMCH)

Notice board

