



NETAJI SUBHAS MEDICAL COLLEGE AND HOSPITAL

(A Unit of Sitwanto Devi Mahila Kalyan Sansthan)

Adityapur, Seraikela Kharsawan, Jharkhand - 832 109

Approved by National Medical Commission, New Delhi

Department of Medical Science under Netaji Subhas University, Jamshedpur

☎ 1800 889 8518

☎ 9229342489

☎ 9386467618

✉ contact@nsmch.ac.in

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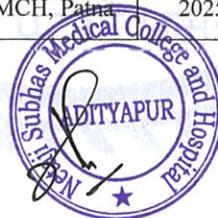
Ref. No: PRINCIPAL/ACAD/01/2025/024

Date: 29th Oct 2025

OFFICE OF THE PRINCIPAL

MEDICAL EDUCATION UNIT (MEU)

Sl no	Name	Designation of CC members	Mobile Email ID	Attended rBCW/BCME at NC/RC/MC			ACME/FAIMER /any other attended & date	Attended CISP-I & II /III	Knowledge and Expertise in Medical Education	
				Attended Y/N	From	To				Dates/Batch/Centre
1	Dr.K.N.Singh	Principal & Professor, Medicine Chairman	9431381346, principal.jsr@nsmch.in	Y	MGM Medical College, Jamshedpr	13-05-2024	15-05-2024	-	-	Yes
2	Dr.Ashim Mishra	Professor & Head, Forensic Medicine MEU Coordinator	8001171225 meu@nsmch.ac.in	Y	SCB Medical College, Cuttack	27-06-2016	29-06-2016	ACME (8 th Batch) (14-11-2021) SRMC&RI, NC, Chennai,	01-05-2019 SMIMS, Gangtok	Yes
3	Dr.Shweta Patil	Asst Professor , Ophthalmology	8217527995, dr.shweta432@gmail.com	Y,	MTMC, Jamshedpur	19-06-2024	21-06-2024	-	03-10-2024 MTMC, Jamshedpur	Yes
4	Dr.Ayaskant Sahoo	Professor & Head, Anaesthesia Member	8895082798, ayaskant12@gmail.com	Y	NRI Institute of Medical Sciences, Vishakapatnam	15-09-2021	17-09-2021	-	-	Yes
5	Dr.Milind Kumar Sinha	Professor & Head,Surgery Member	7992353066, neonawin@gmail.com	Y	NSMCH, Patna	21-05-2025	23-05-2025	-	-	Yes



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29/10/25



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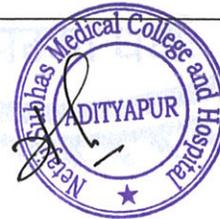
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Date: 29th Oct 2025

6	Dr. Md Hassan Ali	Professor Anatomy Member	7428432739, amdhasan69@gmail.com	Y Rajshree Medical & Research Institute, Bareilly	19-06-2024	21-06-2024	-	-	Yes
7	Dr. Wassim Uddin	Associate Professor, Paediatrics Member	8825237410, drwaseemfn@gmail.com	Y, MTMC Jamshedpur	11-10-2023	13-11-2023	-	-	Yes
8	Dr. Purnima Singh	Assistant Professor OBG Member	7903625894, purnimascooby@gmail.com	N	-	-	-	-	-
9	Dr. Shiv Prakash Pandey	Assistant Professor ENT Member	8910610936, drshiventjsr@gmail.com	N	-	-	-	-	-
10	Dr. Akram Minhaz	Asst professor, Community Medicine Member	7319665879, akram.minhaz@gmail.com	N	-	-	-	-	-

Total number of members in Medical Education Unit except coordinator and Principal : 08
Total numbers who have attended rBCW: 07 CISP I/II/III : 02 Additional Qualifications: 01
Whether MEU Coordinator has done rBCW at NC/RC: Yes; SCB Medical College, Cuttack



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[Signature]
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Date: 29th Oct 2025

Name Of The Medical College: Netaji Subhas Medical College And Hospital, Seraikela – Kharsawan, Adityapur

Name And Contact Details Of The Principal – Prof (Dr). K.N. Singh (9431381346)

Name Of The Rc/Nc Allocated For Fdp: Scb Medical College, Cuttack

Copy to :-

- VC Office, NSU
- Registrar Office, NSU
- IQAC, NSU
- Medical Superintendent, NSMCH
- MEU Coordinator, NSMCH
- Head of all Department, NSMCH
- Examination Cell
- Guard File

Dr. K.N. Singh
29.10.25

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Ref. No: PRINCIPAL/ACAD/01/2025/009

Date: 29th Oct 2025

MINUTES OF MEETING

Meeting on Formation of Medical Education Unit (MEU) and Scientific Committee

Date: 29th October

Time: 2:00 PM

Venue: Conference Hall, Administrative Block, NSMCH

Chairperson: Dr. K. N. Singh, Principal

Agenda

1. Formation of Medical Education Unit (MEU)
2. Formation of Scientific Committee
3. Roles and responsibilities of the committees
4. Any other matter with the permission of the Chair

Proceedings:

Formation of Medical Education Unit (MEU)

The Chairperson informed the members about the necessity of establishing a Medical Education Unit as per regulatory and academic requirements to enhance teaching-learning practices, faculty development, and curriculum implementation.

Functions of MEU:

- To plan and conduct Faculty Development Programs (FDPs).
- To promote innovative teaching-learning and assessment methods.
- To ensure implementation of competency-based medical education.
- To support academic quality assurance activities.

Formation of Scientific Committee

The need for a Scientific Committee to oversee academic research activities, conferences, workshops, and ethical scientific practices was discussed.

Functions of the Scientific Committee:

- To scrutinize and approve scientific programs, CMEs, workshops, and conferences.
- To promote and monitor research activities.
- To review abstracts, papers, and scientific content.
- To ensure adherence to institutional and regulatory guidelines.



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Date: *29th Oct 2025*.....

Roles and Responsibilities

The roles and responsibilities of both committees were discussed in detail. It was agreed that both committees will work in coordination to strengthen academic standards and research culture within the institution.

Conclusion

The meeting concluded with a vote of thanks to the Chair. The members appreciated the initiative taken by the management towards strengthening academic and scientific activities of the institution.

The minutes of the meeting was recorded by Shilpi Kumari (HR).

Sd/-

On 29.10.25
Principal NSMCH Adityapur

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MEDICAL EDUCATION UNIT

SI No	Name	Department	
1	Dr. Kedar Nath Singh	Principal & Professor, Medicine	Chairperson
2	Dr. Ashim Mishra	Professor & Head, FMT	MEU coordinator
3	Dr Sweta Patil	Assistant Professor, Ophthalmology	Member
4	Dr. Ayaskant Sahoo	Professor & Head, Anaesthesia	Member
5	Dr Milind Kumar Sinha	Professor & Head, Surgery	Member
6	Dr Md Hassan Ali	Professor & Head, Anatomy	Member
7	Dr. Md Waseem Uddin	Associate Professor, Paediatrics	Member
8	Dr Purnima Singh	Assistant Professor, OBG	Member
9	Dr. Shiv Praksh Pandey	Assistant Professor, ENT	Member
10	Dr. Akram Minhaz	Assistant Professor, Community Medicine	Member



Dr 29.7.25
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